ROSEMAN UNIVERSITY
INSTITUTIONAL REVIEW BOARD

July 2023

DID YOU KNOW?

When Investigators collect identifiable information to answer a research question:

- The collection of identifiable information affects what regulations must be followed when the IRB reviews the protocol.
  - The Investigator/research team should expect to justify what specific identifiable variables are being collected and why those identifiable variables are needed to answer the research question.

Annual Review/Check-ins

- The Principal Investigator (PI) will receive a reminder e-mail 30 days prior to an IRB protocol expiring.
  - The PI can also check their protocol approval/expiration dates by logging into their dashboard on IRBManager.
  - Please complete the Annual Review/Check-in promptly to allow the IRB to complete their review without a lapse in approval.

For the Initial Submission form, the question related to 'can the data being collected potentially re-identify a subject?':

- To clarify any confusion, the question is not asking if an individual reading a publication of the protocol (poster, manuscript) could re-identify the data.
  - This question is asking if anyone on the research team could re-identify the data.

Want to ask IRB a question?

- The best way to get in touch with us is by using our e-mail address, irb@roseman.edu. Don't be a stranger!

WAIVER OF DOCUMENTATION OF CONSENT

- Are you stuck on the Initial Submission question asking about 'waiver of documentation of consent'? We hope one of the following responses may fit your protocol. If the response listed below applies to your protocol, feel free to use the verbiage!

- Does the research involve no more than minimal risk, and involve only procedures that do not require written consent outside of research?
  - Yes, this survey research is no more than minimal risk and would not require written consent outside of research.

- Is the consent document the only record linking the subject to the research?
  - Yes, the consent document would be the only record linking the subject to the research as we do not ask for demographic data or identifiers in the survey.

- Is the study's principal risk the potential harm resulting from breach of confidentiality?
  - Yes, breach of confidentiality and survey fatigue are the risks of this study. If required to obtain full informed consent, breach of confidentiality would be the principal risk.

- Explain how, in the absence of signed written consent forms, consent will be given.
  - Participants will be asked to read a Consent Cover letter. If the participant would like to participate they would “click-thru” to start the survey.